

## ECOLE WESTGATE SCHOOL PARENTS' SOCIETY MEETING

January 22, 2026, following the meeting of the Westgate School Council

Held in-person at Westgate School  
150 Westminster Dr. SW, Calgary, Alberta

Also held virtually using web-based technology Microsoft Teams  
[Click here](#) to join the meeting using a computer, mobile device or room device

*This agenda serves as written notice of the Regular Meeting of the Society in accordance with the Society's Bylaws.*

*The Society is separate from the School Council and holds the primary function of fundraising and supporting programs in the school. The meeting of the Society falls directly after the School Council meeting. All parents and guardians of current Westgate School students are encouraged to attend, share their ideas, ask questions and participate in discussions during meetings.*

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### AGENDA

	<u>Presenter</u>
1. Call to order	Stephanie P
2. Review and approval of agenda	Stephanie P
3. Review and approval of minutes of previous meeting dated November 20, 2025	Stephanie P
4. Matters arising from the minutes of the previous meeting dated November 20, 2025	
(a) Vacant position: Casino Coordinator	Stephanie P
(b) Update on Worker Bee committee and other teacher support initiatives	HollyJoy S
(c) Fee assistance for deficit accumulated in the 2024-25 school year for offsite learning fees	Gillian H
<i>Motion: To approve the use of \$1,500 from the Legacy Fee Assistance Reserve Fund to cover the November motioned expenditure for fee assistance.</i>	
(d) Update on Holiday Hamper initiative	
<i>Motion: To ratify the expenditure for the purchase of gift cards in the amount of \$815 which were distributed to families in need of financial assistance, and to approve payment from the Society's account(s), fully offset by donations collected by the Society during December for this purpose.</i>	
5. New business	
(a) School Administration funding requests	

- (i) *Motion: To approve up to \$420 for two bold signs promoting registration for Westgate School. The signs will be in place from Jan. 1 through Jan. 31 in two locations.*
- (ii) *Motion: To approve an additional \$1,700 for the purchase of French reader pens, bringing the total approved expenditure to \$2,700, a correction to the cost identified after the original approval of \$1,000 at the November 2025 meeting.*
- (iii) *Motion: To approve up to \$3,890 for the following whole school learning experiences: Folkfolie (French music performance) \$1,890, Cabane a Sucre \$2,000.*

*Funding for the above motions will be drawn from the appropriate Society account(s) based on AGLC eligibility and available balances.*

- (b) Hot chocolate provided to students December 19, 2025  
*Motion: To ratify the expenditure for the purchase of hot chocolate supplies in the amount of \$609, which was incurred in December 2025, and to approve payment from the Society's account(s).*
- (c) Carnaval event expenses  
*Motion: To approve up to \$500 for expenses related to Carnaval (expected to be partially offset by suggested donations),*

## 6. Reports

- (a) Treasurer report (posted for advance review) Gillian
- (b) Casino report
- (c) Fundraising Committee report
- (d) Fun Lunch Committee report
- (e) Grade 6 Farewell Committee report

*Motion: To recognize the Grade 6 Farewell Committee as an ad hoc committee of the Society for the purpose of planning and delivering Grade 6 farewell activities (including yearbooks, a farewell celebration and a legacy gift to the school), reporting to the Society.*

*Motion: To authorize the Grade 6 Farewell Committee to plan and execute the Grade 6 farewell activities on a cost-recovery (net-zero) basis, funded through designated Parents' Society fundraising proceeds (Texas donut sales and Crickle Creek coffee sales) as well as fees assessed to and paid by parents of Grade 6 students, subject to Treasurer oversight.*

*Motion: To approve up to \$1,000 from the Parents' Society's general account (non-AGLC funds) in addition*

*to the funding sources authorized in the previous motion, to be available for use if required, as determined by the Grade 6 Farewell Committee, to support Grade 6 farewell activities.*

- 7. Next meeting date: February 26, 2026 Stephanie P
- 8. Adjournment Stephanie P