

ECOLE WESTGATE SCHOOL PARENTS SOCIETY MEETING

November 20, 2025, following the meeting of the Westgate School Council

Held virtually using web-based technology Microsoft Teams
[Click here](#) to join the meeting using a computer, mobile device or room device

The Society is separate from the School Council and holds the primary function of fundraising and supporting programs in the school. The meeting of the Society falls directly after the School Council meeting. All parents and guardians of current Westgate School students are encouraged to attend, share their ideas, ask questions and participate in discussions during meetings.

AGENDA

- | | <u>Presenter</u> |
|--|------------------|
| 1. Call to order | Stephanie P |
| 2. Review and approval of agenda | Stephanie P |
| 3. Review and approval of minutes of previous meeting dated September 25, 2025 | Stephanie P |
| 4. Matters arising from the minutes of the previous meeting dated September 25, 2025 | |
| (a) Vacant position: Casino Coordinator | Stephanie P |
| (b) Results of survey on teacher support | HollyJoy S |
| <i>Motion: To approve expenditures of up to \$3,000 for teacher classroom supports and supplies, with the specific purchases to be determined in consultation with school administration and teachers. Funding will be drawn from the appropriate Society account(s) based on AGLC eligibility and available balances.</i> | |
| <i>Motion: To establish a "Worker Bee Committee" to coordinate volunteer support for school-based tasks identified as helpful by teachers and school administration, and that the Committee report its activities to the Society at regular meetings.</i> | |
| 5. New business | |
| (a) Approval of bank account signatories | |
| <i>Motion: To make the following changes to all Ecole Westgate School Parents Society bank accounts: (1) Remove Patricia Bal and Sheri Bolitho as signing authorities; and (2) Add Holly Joy Stanford and Gillian Hogg as signing authorities.</i> | |
| (b) Purchase of library book bags | |

Motion: To ratify the expenditure for the purchase of library book bags for Kindergarten and Grade 1 students in the amount of \$888.20, which was incurred in August 2025, and to approve payment from the Society's account(s).

(c) School Administration funding requests

Motion: To approve up to \$4,000 in funding to Westgate School from the Parents Society as requested by Westgate School Administration for the following:

- *Up to \$400 for the Jing Woo Cultural Association – donation for Chinese New Year performance;*
- *Up to \$1,000 for food for the school's Francophonie club event with Bishop Pinkham and Western Canada schools;*
- *Up to \$1,000 for six French reader pens – reader pens help students by scanning printed text, reading it aloud, defining words, and allowing them to record notes or lectures. This supports independent learning, helps struggling readers access grade-level material, and provides support for students with learning disabilities or those learning English as a second language. The devices enhance confidence, motivation, and the ability to focus on content rather than on decoding words;*
- *Up to \$1,500 toward the deficit accumulated in the 2024-2025 school year for offsite learning fees;*
- *An increase of \$100 (from \$500 to \$600) for staff dinners due to the increased cost of food.*

Funding will be drawn from the appropriate Society account(s) based on AGLC eligibility and available balances.

(d) Subsidy of student fees by the Parents Society for the 2025-26 school year

(e) Holiday Hamper initiative

6. Reports

- (a) Treasurer report
- (b) Casino report
- (c) Fundraising Committee report
- (d) Fun Lunch Committee report
- (e) Grade 6 Farewell Committee report

Gillian

7. Next meeting date: January 22, 2026

Stephanie P

8. Adjournment

Stephanie P