# Westgate School Fun Lunches

## **How to Participate:**

To order fun lunch, you must first register for an account through Healthy Hunger: <a href="https://www.healthyhunger.ca">www.healthyhunger.ca</a>

#### Create an Account

1. Click on REGISTER ACCOUNT. You can use the link below if you're ready now.



- 2. Enter the PARENT (not student) contact details including name, phone number and a valid email address. You will also need to create a password for the account.
- 3. Type the letters at the bottom of the page to verify. You will automatically be logged in.

### Adding Students:

- 1. Click the green ADD STUDENT button.
- 2. Enter the STUDENT's first and last name on the left side of the page
- 3. Then choose Province and City from the dropdown menus.
- 4. Followed by School (Westgate near the bottom of the alphabetical list) and Grade. NOTE: You will not be able to select a school until you have selected a city and province. Be sure to choose the correct teacher otherwise your child may not receive their food on time.
- 5. Click on the orange ADD A STUDENT button to complete.
- 6. If you have additional students, you can repeat these steps to add them to the same Parent Account.

### Ordering Lunches and Other Items (popcorn, donuts):

- 1. From the student list, click on the orange ORDER LUNCHES button on the right.
- 2. A list of the available lunches will open. This will show the date of the lunch, the restaurant.
- 3. Click on the orange ORDER NOW button to see the menu of items.
- 4. Select the quantity of any item you would like to order.
- 5. Click ADD TO CART if you are ordering for more than one date and/or more than one student. Click PAY NOW if you are only ordering for a single date for one student.
- 6. You will need a valid credit card to pay for the order. You must complete the checkout and receive a confirmation email for the order to be successfully processed.
- 7. IMPORTANT DEADLINES:
  - a. LUNCH & POPCORN orders close 5 days before the lunch date listed.
  - b. TEXAS DONUTS close 7 days before the date listed.
  - c. NO LATE ORDERS ARE ACCEPTED!

Thank you for supporting the Westgate School Parents' Society Fun Lunch Program! If you have questions, suggestions or if you need assistance, please email westgatelunchteam@gmail.com.